

**Richmond Public Library
Board of Trustees Special Meeting
discussion of 2016-17 Budget
Minutes of October 6, 2015**

The meeting was called to order at 9:07 AM. Chair Janice Weekes; Peter Mulhall, treasurer and Jonathan Bloom, secretary were in attendance.

Recognition of guest(s): Karen Dougherty, representing the Recreation Committee, was in attendance for the first part of the meeting to discuss plans to locate playground equipment behind the library. It was determined that the area behind the library is Town property, but not Library property.

Discussion of Proposed Budget

We proposed a *slight* increase for the librarian's salary to cover the assistant librarian's hours. Professional services was pretty much flat, but we will need new checks for next year. We included an additional \$10 to cover a small increase in custodial services, but property and services and other services were flat. We included an additional \$20 for postage and \$350 for office equipment to cover the cost of new computer equipment, as well as \$150 for the movie rental service. Other charges envisioned included background checks for \$100. The total was an additional \$516 out of \$35,335, which is a very small (1.4%) increase.

The proposed budget was moved, seconded and approved. We will meet with the Selectmen on November 9 at 6:15 to discuss it.

We also discussed the Capital Improvement Plan that has to be submitted to the Town. This would include all exterior structural repairs, including whether we need to maintain an exit from the Atkins room. We discussed the location of additional parking and whether a crosswalk across Route 119 would be sufficient. We discussed sealing the basement, and replacing the steeple and window shutters; perhaps another town group could do it.

A motion to accept the CIP was moved, seconded and approved.

Other Business

Jan reported that Paul Dobbs had accepted the position as Librarian effective December 15, 2015.

The meeting was adjourned at 10.09 AM.

Respectfully submitted
Jonathan Bloom, Secretary

